



**RENTAL APPLICATION**

Provide at least two (2) years of history in Section 1 & 2. Fill out all sections completely. Attach additional sheets if more space is needed. Please type or print all information clearly.

<b>PROPERTY INFORMATION</b>	
Address: _____	
Utilities Paid by Landlord: _____	
Utilities Paid by Tenant: _____	
Move-in Date: _____	Term _____ Monthly Rent \$ _____ Application Fee \$ _____
Deposits: _____ \$ _____	Other _____ \$ _____
<input type="checkbox"/> See Advance Payment Addendum for additional information	

<p><b>1. APPLICANT INFORMATION (Attach Photo ID)</b></p> <p><b>APPLICANT 1</b> <input type="checkbox"/> Check here if additional information is attached</p> <p>Full Name _____</p> <p>Is Applicant at least 18 years old?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Social Security Number _____</p> <p>Drivers License No./State _____</p> <p>Home Phone _____ Cell Phone _____</p> <p>Present Address &amp; ZIP _____</p> <p>_____ <input type="checkbox"/> Own    <input type="checkbox"/> Rent</p> <p>From: _____ To: _____ Rent/Mortgage \$ _____ /mo</p> <p>Landlord/Mortgage Co. Name &amp; Phone _____</p> <p>_____</p> <p>Previous Address &amp; ZIP _____</p> <p>_____ <input type="checkbox"/> Own    <input type="checkbox"/> Rent</p> <p>From: _____ To: _____ Rent/Mortgage \$ _____ /mo</p> <p>Landlord/Mortgage Co. Name &amp; Phone _____</p> <p>_____</p> <p>In case of emergency, contact _____</p> <p>Relationship _____ Phone _____</p>	<p><b>APPLICANT INFORMATION (Attach Photo ID)</b></p> <p><b>APPLICANT 2</b> <input type="checkbox"/> Check here if additional information is attached</p> <p>Full Name _____</p> <p>Is Applicant at least 18 years old?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Social Security Number _____</p> <p>Drivers License No./State _____</p> <p>Home Phone _____ Cell Phone _____</p> <p>Present Address &amp; ZIP _____</p> <p>_____ <input type="checkbox"/> Own    <input type="checkbox"/> Rent</p> <p>From: _____ To: _____ Rent/Mortgage \$ _____ /mo</p> <p>Landlord/Mortgage Co. Name &amp; Phone _____</p> <p>_____</p> <p>Previous Address &amp; ZIP _____</p> <p>_____ <input type="checkbox"/> Own    <input type="checkbox"/> Rent</p> <p>From: _____ To: _____ Rent/Mortgage \$ _____ /mo</p> <p>Landlord/Mortgage Co. Name &amp; Phone _____</p> <p>_____</p> <p>In case of emergency, contact _____</p> <p>Relationship _____ Phone _____</p>
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**Applicant(s) Initials** \_\_\_\_\_ / \_\_\_\_\_

<p><b>2. EMPLOYMENT INFORMATION</b></p> <p><b>APPLICANT 1</b> <input type="checkbox"/> Check here if additional information is attached</p> <p>Employer _____</p> <p>City/State _____</p> <p>Phone _____ Supervisor _____</p> <p>Position _____</p> <p>Gross Income: \$ _____ /month <b>OR</b>  \$ _____ /hr for _____ hrs. per week (on average)</p> <p>Employed from _____ To _____</p> <p><input type="checkbox"/> <b>PROOF OF INCOME ATTACHED</b></p> <p>Previous Employer _____</p> <p>City/State _____</p> <p>Phone _____ Supervisor _____</p> <p>Position _____</p> <p>Gross Income: \$ _____ /month <b>OR</b>  \$ _____ /hr for _____ hrs. per week (on average)</p> <p>Employed from _____ To _____</p>	<p><b>2. EMPLOYMENT INFORMATION</b></p> <p><b>APPLICANT 2</b> <input type="checkbox"/> Check here if additional information is attached</p> <p>Employer _____</p> <p>City/State _____</p> <p>Phone _____ Supervisor _____</p> <p>Position _____</p> <p>Gross Income: \$ _____ /month <b>OR</b>  \$ _____ /hr for _____ hrs. per week (on average)</p> <p>Employed from _____ To _____</p> <p><input type="checkbox"/> <b>PROOF OF INCOME ATTACHED</b></p> <p>Previous Employer _____</p> <p>City/State _____</p> <p>Phone _____ Supervisor _____</p> <p>Position _____</p> <p>Gross Income: \$ _____ /month <b>OR</b>  \$ _____ /hr for _____ hrs. per week (on average)</p> <p>Employed from _____ To _____</p>
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**3. OTHER INCOME** Alimony, child support, or separate maintenance income need not be revealed if Applicant does not wish to have it considered as a basis for paying this obligation.

Applicant	Source	Monthly Amount

**4. VEHICLE INFORMATION**

Applicant	Make/Model	Year	Color	License Number/State

**5. OTHER OCCUPANTS (FULL NAME)**

\_\_\_\_\_  18 or older      \_\_\_\_\_  18 or older

\_\_\_\_\_  18 or older      \_\_\_\_\_  18 or older

**Applicant(s) Initials** \_\_\_\_\_ / \_\_\_\_\_



# CONSUMER NOTICE FOR TENANTS

## THIS IS NOT A CONTRACT

### CIVIL RIGHT ACTS NOTICE

Federal and state laws make it illegal for a landlord, broker, or anyone to use RACE, COLOR, RELIGION or RELIGIOUS CREED, SEX, DISABILITY (physical or mental), FAMILIAL STATUS (children under 18 years of age), AGE (40 or older), NATIONAL ORIGIN, USE OR HANDLING / TRAINING OF SUPPORT OR GUIDE ANIMALS, or the FACT OF RELATIONSHIP OR ASSOCIATION TO AN INDIVIDUAL KNOWN TO HAVE A DISABILITY as reasons for refusing to sell, show, or rent properties, loan money, or set deposit amounts, or as reasons for any decision relating to the sale or lease of property. It is also an unlawful discriminatory practice to evict or attempt to evict an occupant of a housing accommodation before the end of the term of the lease because of the pregnancy or birth of a child.

### FAIR CREDIT REPORTING ACT NOTICE

15 U.S.C. § 1681 et. seq.

If the Landlord or Broker denies your application based in whole or in part on any information contained in the consumer report authorized by paragraph 10 of this Application, the Landlord or Broker must provide you with oral, written or electronic notice of the denial, and must provide to you: (1) the name, address, and telephone number of the consumer reporting agency (including a toll-free telephone number established by the agency if the agency compiles and maintains files on consumers on a nationwide basis) that furnished the report, (2) a statement that the consumer reporting agency did not make the decision to deny the application and is unable to provide you with the specific reasons why your application was denied, (3) information about how to obtain a free copy of your consumer report from the consumer reporting agency, and (4) information about how to dispute the accuracy or completeness of any information in a consumer report furnished by the agency. If the Landlord or Broker denies your application because of information from a person other than a credit reporting agency (for example, an employer or prior landlord), the Landlord or Broker must provide you with notice about your right to make a written request to discover the nature of that information.

### INFORMATION ABOUT BROKERAGE SERVICES

(Licensee) \_\_\_\_\_ hereby states that with respect to this property

(describe property) \_\_\_\_\_, I am acting in the following capacity:

(Check one)

- (i) Owner/Landlord of the Property;
- (ii) A direct employee of the Owner/Landlord; OR
- (iii) An agent of the Owner/Landlord pursuant to a property management or exclusive leasing agreement.

I acknowledge that I have received this notice:

Date: \_\_\_\_\_ Tenant: \_\_\_\_\_ Tenant: \_\_\_\_\_

Tenant: \_\_\_\_\_ Tenant: \_\_\_\_\_